BURSTOW PARISH COUNCIL

Minutes of the Full Council Meeting for Burstow Parish Council held on Tuesday 14th March 2023 at 7.00pm in the Centenary Hall, Smallfield

OPEN FORUM: No members of the public were present.

Attendance: Chairman Ian Wates, Vice-Chairman Bob Locke, Cllr Ashleigh Bolton, Andrew Gilbert, Cat Dodman, Eddie Lord, Debbie Hale, John Carney and Linda Herwig,

099 Apologies were received from Cllrs Carney, Dodman, Hale and Morris for reasons noted and accepted by Council. Dist. Cllr Sue Farr also tendered her apologies.

100 No declarations of interest made or dispensations required

101 The minutes of the Full Council meeting of Tuesday 10th January 2023 were signed as a true record.

102 No matters arising

103 Chairman's Announcements - Cllr Wates welcomed all to the meeting. He informed Council that he would not be putting himself forward for re-election. He also said that while it isn't required, it would be helpful if members could let the Clerk know if they intended to submit election nomination papers or not. Cllr Wates thank all members for their support over the years of his Chairmanship and advised that he will always be happy to help out whenever needed. Council asked if Cllr Wates would be willing to carry on as a lay member to help the Clerk with the car park project.

Standing Orders suspended for reports

104 Dist Cllr Farr reminded all that photo ID would be required in order to vote in the election. She advised that Tandridge DC will be continuing with the 42 members but would be reducing the number of wards down to 14. This will have no impact on wards that already have three district councillors. Cllr Farr said that she attended a job fair at Oxted library last week; which was very popular and that there was to be a 'drop in' day next week. The Council asked if she would offer the Centenary Hall as a venue for a job fair.

On-street parking enforcement is being taken back 'in house' by Surrey CC. There will also be an ANPR camera that will be used to manage parking outside schools in particular. Officers will travel by car, moped or electric bike as appropriate.

105 Speed Watch - Cllr Bolton said that 10 sessions had been carried out since the beginning of the year and that 8 more were scheduled before April. Between Oct and December 2022, the group carried out 19 sessions and caught 422 offenders. They also carried out a vehicle count during these sessions and that totalled 6209. From Jan to today 286 offenders were recorded and a total of 6307 vehicles counted. The reduction in the number of offenders suggests that people are being more mindful of their speed while passing through Burstow. In 2022 the highest speed recorded was 55mph. So far this year it is 53mph. Overall there is an average speed reduction from 39 to 38mph. Council instructed the Clerk to fund a magazine advert for the SpeedWatch group.

106 Neighbourhood Watch – Report appended to minutes. The Neighbourhood Commander has agreed to attend and speak at the Annual Parish Meeting.

107 Coronation Working Party – Cllr Herwig reported that most acts/entertainment is now booked; the lottery licence application needs to be submitted to TDC and the fee paid. At the Car Boot sale on Sunday, she made almost £40 in merchandise sales. The working party are meeting on a fortnightly schedule at the moment.

108 The Neighbourhood Plan and next steps – Peter Bond reported that there have been very few responses to the consultation so far. The Clerk will continue to post reminders on FaceBook and will advise all that the consultation closes on Monday.

Standing Order's re-instated

109 Letters received – Air Ambulance wrote requesting funding support. Council instructed the Clerk to send a £250 donation.

110 Car Park update – Cllr Wates reported that the Scholl say they have signed the new lease documents. However, we have not been advised of a completion date. Our solicitor has contacted the school's solicitor requesting a date be set but we've not had a reply so far.

111 Annual Assessment of Risk – Council accepted the Assessment and it was signed by the Chairman

112 Committee meeting minutes were accepted for the following meetings
Planning - 10 & 24th January, 14 & 28 February 2023
Finance & GP – 14th Feb 2023
Properties & Projects – 24th Jan & 28th Feb 2023

Members of the public were asked to withdraw from the second part of the meeting due to the confidential nature of discussions surrounding the car park and nursery

Signed …… Dated……

Neighbourhood watch report 14th March 2023

I have sent an invitation to our borough Commander for our Annual Parish Meeting on 3rd April 2023 which has been accepted. Our Borough Commander Lyndsey Whatley and PC Kite will be attending

The Police and Crime Commissioner Lisa Townsend is asking for residents' views on anti-social behaviour in Surrey.

It comes as the county's partnership including her office, Surrey Police, Surrey County Council, housing providers and various support charities look to boost the service that is provided when residents report an issue or need help.

Getting tough on anti-social behaviour (ASB) is a key part of the Commissioner's Police and Crime Plan, that outlines the priorities for Surrey Police.

Have your say now: https://www.smartsurvey.co.uk/s/GQZJN3/

Heather Walk, Smallfield – Criminal Damage. Around 18.13 February 27th two youths smashed the rear window of a car (ref 45230023563).

On February 21st a male was arrested on suspicion of being unfit to drive following a single vehicle collision in Smallfield.

On February 6th in Smallfield a male was arrested for possession of a knife, possession of Class B dugs, public order and assault of an emergency worker.

On January 25th a driver was arrested in Smallfield after failing a roadside breath test.

Part II – CONFIDENTIAL

113 The minutes of Tuesday 10th & 24th January 2023 were signed as a true record of the meeting.

114 No matters arising

115 Gingerbread nursery – Cllr Locke and the Clerk reported that there are still some outstanding fees they are pursuing. Court action will be taken for those who refuse to pay. The Clerk received a phone call from the owner of a children's day nursery near East Surrey hospital following on from her 'fire sale' advert to local nurseries. He would like to buy/take over the nursery but needs some time to raise a business load. Council agreed and instructed the Clerk to complete an expression of interest with him. The agreement will be non-binding should he fail to secure the loan. Council is very pleased there is a chance nursery provision may continue and asked the Clerk to extend all help needed.

116 To discuss and consider future actions of the Council due to a sudden increase in unauthorised campsites in and surrounding the Parish. There seems to be a small explosion of unauthorised camp sites being set up by people from the G&T community in and around the Parish. It appears as though the sites are not for members of the G&T to occupy. Instead, they are using them as rental sites to more vulnerable people. All Councillors are asked to report to TDC in addition to the Clerk. Council also asked the Chairman and Clerk to write to Reigate & Banstead Council and Horley Town Council

117 – Cllr Wates proposed and Cllr Herwig seconded that the Caretakers pay is increased by £2.00ph.

There being no further business, the meeting closed at 8.55pm. The next scheduled Full Council meeting is due to take place at 7.00pm on Tuesday 9th May 2023

Signed…… Dated…….